

Week 6 Discussion: Planning and Scheduling

Assume you were appointed as project manager to lead a dozen of your classmates to write up an end-of-course summary guide that would be used to update all areas of the course (i.e., discussion questions, lectures, assignments, quizzes, and exams). You get to meet face to face periodically, but most of the work is done via conference call and email. You plan to form sub-teams to work on each of these elements, each headed by a sub-team leader. How would you set up your WBS? What are some of the considerations you made when you decided on this structure? Read a number of your classmates' ideas and look for similarities and differences. Ask questions about why a person set up their plan as they did. Would you change anything about your plan after networking with others?

Dr. Williams and Class,

In our reading for this week, Zecheru and Olaru (2016) state that work breakdown structure details and defines a project's objective at all levels. Each level of the WBS contains measurable elements to reach to complete the project successfully. Within the WBS, each aspect is ranked from an area of importance, followed by breaking it down into sub-levels to accomplish its goal. Ilmi et al. (2020) write that for monitoring, planning, and controlling the project's outcomes, WBS is the primary tool in keeping a project on course.

As the project leader for the end of the course summary guide for developing a work breakdown structure (WBS), I would:

- first, state the objective of the project's intent (creating a guide on how to write an end of the course summary)
- second, decide the order of topics that must be covered, which are deliverables necessary to complete the project: (discussion questions, lectures, assignments, quizzes, and exams)